JOB DESCRIPTION

Job Title: Track Marshal

Year Commencing: 2024

Job Location: Daytona Milton Keynes

Reporting To: Track Operations Manager

Place in Organisation: Track Team

Contract Type: Full-time / Part-time (requires flexibility for 7 days operational business).

MAIN PURPOSE OF JOB

- To learn and comply with the Company's Policies & Procedures practice.
- To ensure that at all times the job holder has full awareness of the company's customer safety rules and to use their best endeavours to ensure they are implemented through their own actions and attitude, by example, entering into the team spirit, liaising with customers in a friendly, professional and polite manner and anticipating customer's requirements.

General Responsibilities:

1. To be responsible for monitoring the circuit, issuing the correct flags to drivers & relaying information carefully and correctly back to the Race Director.

2. To collect the staff rota on time and attend work on time and in full uniform.

3. Ensure all uniform items are clean and undamaged.

4. To be fully conversant with the contents of the staff manual & employee handbook.

5. To attend any work-related courses, functions and or training sessions as and when directed by the General Manager To attend staff meetings as and when directed by the General Manager.

6. To always keep the presentation of the venue to high standard.

7. To attend other Daytona Venues or events as per the Company's requirements.

Relationships:

a) Directly responsible to the Race Director / Duty Manager on shift.
b) Direct relationship with all members of the Track team.
c) Indirect relationship with all other Group employees.

Limits of Authority: In accordance with Company Policy.

PERSONAL PROFILE:

- To professionally and conscientiously fulfil the duties specified.

- To always maintain confidentiality on all matters.

- To always promote the professional image of the company by ensuring high standards of both professionalism and presentation.